

EXECUTIVE ORDER NO. 20
Series of 2024

RECONSTITUTING THE MUNICIPAL CENSUS - COMMUNITY-BASED MONITORING SYSTEM
COORDINATING BOARD FOR THE 2024 CENSUS OF POPULATION AND CBMS IMPLEMENTATION

WHEREAS, Republic Act (RA) No.10625 or "The Philippine Statistical Act of 2013" mandates the Philippine Statistics Authority (PSA) to prepare and conduct periodic censuses on population, housing, and other sectors of the economy;

WHEREAS, Executive Order No. 352, Series of 1996, requires the conduct of census of population and housing every ten years and a mid-year census every ten years with the primary objective of coming up with population figures at the national level down to the barangay level;

WHEREAS, the Mid-Decade Census of Population (POPCEN) shall be a nationwide government undertaking that involves the collection, compilation, evaluation, analysis, publication and dissemination of data on population count, demographic and socioeconomic characteristics of the population, and other relevant data in each barangay, municipality, city, province, and region in the country;

WHEREAS, the census aims to provide government executives, policymakers and planners with population data on which to base their social and economic development plans, policies and programs;

WHEREAS, RA 11315 or the "Community-Based Monitoring System (CBMS) Act" declares that the State shall adopt a community-based monitoring system which generates updated and disaggregated data necessary in targeting beneficiaries, conducting more poverty analysis and needs prioritization, designing appropriate policies and interventions, and monitoring impact over time;

WHEREAS, the CBMS is an organized technology-based system of collecting, processing, and validating necessary disaggregated data that may be used for planning, program implementation, and impact monitoring at the local level while empowering communities to participate in the process;

WHEREAS, Section 4 of RA 11315 provides that each city or municipality is the primary data collection authority within its locality;

WHEREAS, Section 6 of RA 11315 mandates the PSA as the lead agency in the implementation of the CBMS;

WHEREAS, the PSA Board, as the highest policy-making body on statistical matters pursuant to RA 10625, approved Resolution No. 04, Series of 2024, approving the simultaneous conduct of POPCEN and CBMS operations from July to September 2024, with July 1, 2024 as reference date;

WHEREAS, the PSA Board approved Resolution No.05, Series of 2024, approving the designation of the PSA Board as National Census-CBMS Coordinating Board (NCCB) for POPCEN, designation of Regional Statistics Committee (RSC) as Regional CCB, and the creation of the Provincial, and City/Municipal CCBs, and their terms of reference for the 2024 POPCEN-CBMS operations;

WHEREAS, the CBMS Council approved Resolution No. 01, Series of 2022 amending the composition of the Provincial and Municipal CBMS Coordinating Boards;

WHEREAS, the CBMS Council approved Resolution No.02, Series of 2024, regarding the creation of the R/P/C/MCCB and their terms of reference for the 2024 POPCEN-CBMS operations;

WHEREAS, in view of the foregoing, the CBMS Coordinating Board created by Executive Order No. 03, Series of 2024, urgently needs to be reconstituted;

NOW THEREFORE, premises considered and by virtue of the authority vested upon me under the Local Government Code and other existing laws, I, Elvi Peter L. Relampagos, mayor of the Municipality of Loon, Bohol, do hereby declare and order the following:

Section 1. Creation and Composition. – The Municipal Census-CBMS Coordinating Board is hereby created and shall be composed of the following:

Chairperson: Elvi Peter L. Relampagos, *Municipal Mayor*

Co-Chairperson: Representative, *Philippine Statistics Authority – Bohol*

Head Secretariat: Engr. Alan L. Relator, EnP, *Municipal Planning and Development Coordinator LGU POPCEN-CBMS Focal Person*

Members: Aristona C. Ladeza, *Municipal Civil Registrar*
Ma. Marnelli L. Maquindang, RSW, *Municipal Social Welfare & Dev't Officer*
Engr. Noel S. Castrojo, *Municipal Engineer*
Sheila L. Castrojo, *Municipal Budget Officer*
Atty. Rex L. Solarte, *Municipal Assessor*
Dr. Maria Victoria D. Lamparas, *Municipal Health Officer (RHU 1)*
Dr. Shannen Jaye O. Langcamon, RMT, MGDH, *Mun. Health Officer (RHU 2)*
Engr. Marina M. Loquinte, EnP, *Local Disaster Risk Reduction & Mngmnt Officer*
Oliver C. Algusar, *Social Welfare Officer II; Population Development Officer*
Glenda A. Laude, *Municipal Local Government Operations Officer*
Mario L. Garcia, *Public Schools District Supervisor, DepEd - Loon North District*
Maricel P. Mero, *Public Schools District Supervisor, DepEd - Loon North District*
PMajor Rey Olar, *Chief of Police, Loon PNP Station*
Pedro M. Literatus Jr., *Representative, 15th Sanguniang Bayan*
Noel Y. Laniba, *President, Liga ng mga Barangay*
Sylvio L. Caresosa, *In-Charge, MENRO and Manager, PESO*
Adam L. Saligumba, *Municipal Information Officer – Designate*
Julieta C. Cavero, *Cabilao Romblon Weavers Network; Representative, CSOs*

Data Protection Officer: Aristona C. Ladeza, *Local Civil Registrar*

Designated Municipal Statistician: Zelle Ann C. Capiolos, *Administrative Officer II*

Section 2. Terms of Reference of the Municipal Census - CBMS Coordinating Board. - The MCCB shall perform the following duties and responsibilities:

Chairperson

1. Oversee the operations/implementation of the 2024 POPCEN-CBMS in Loon;
2. Lead the MCCB in resolving issues and concerns that may hamper the implementation of the 2024 POPCEN-CBMS operations/implementation;
3. Lead the MCCB and oversee the fulfillment of duties and responsibilities of the MCCB members; and
4. Convene the MCCB for effective coordination and reporting, whenever necessary.

Co-Chairperson

1. Assist the Chairperson in the fulfillment of the MCCB deliverables;
2. Provide recommendations and strategies to the Chairperson on the issues and concerns that need to be resolved; and
3. Assist the Chairperson with important decision-making.

Members

The members are expected to discuss, perform, and deliver the following during the MCCB meeting and POPCEN-CBMS operations as per agency mandate:


1. Issue communications, directives, instructions, and/or circulars to cooperate, mobilize, and provide support/assistance to the 2024 POPCEN-CBMS operations;
2. Determine the needs in the LGU during data collection, mapping and processing in terms of facilities, e.g. transportation, communications, training, and lodging, as well as security, publicity and others;
3. Provide transportation facilities, for the distribution/delivery of materials and supplies and transmittal of census returns before, during, and after the operations;

4. Provide facilities for communications, wireless internet connection, and venues for training and related activities;
5. Provide temporary office/room/space that will serve as headquarters for personnel or storage for materials and supplies during the entire duration of the operations;
6. Provide facilities for the lodging of personnel assigned in areas outside their official station;
7. Assist the MCCB in the conduct of publicity and information campaigns;
8. Assist the PSA in the POPCEN-CBMS operations to ensure complete coverage of the Municipality;
9. Resolve issues and concerns encountered in the conduct of the census in Loon;
10. Refer to the PCCB matters which cannot be resolved in the MCCB;
11. Specify other areas of involvement or participation of the agencies within the limits of their resources;
12. Participate actively in coordination meetings and activities;
13. Provide health services to personnel as deemed necessary;
14. Facilitate the approval and timely release of funds or other requirements for MCCB where CBMS is funded by the LGU; and
15. Take up other matters as necessary for the successful conduct of the 2024 POPCEN-CBMS.

Section 3. Repealing Clause. - All Executive Orders or issuances inconsistent with the provisions of this Executive Order are hereby repealed or modified accordingly.

Section 4. Effectivity. - This Executive Order shall take effect immediately upon signing hereof.

Issued this 13th day of May 2024 in the Municipality of Loon, Bohol.


ELVI PETER L. RELAMPAGOS
Mayor 