



Republic of the Philippines  
Province of Bohol  
MUNICIPALITY OF LOON  
**OFFICE OF THE MAYOR**

EXECUTIVE ORDER NO. 9  
Series of 2023

CONSTITUTING THE TECHNICAL WORKING GROUP  
FOR THE PROPOSED MUNICIPAL COLLEGE

WHEREAS, His Excellency President Ferdinand R. Marcos Jr., in a recent national gathering of local chief executives, encouraged the establishment of tertiary education facilities at the municipal level;

WHEREAS, the Local Government Unit of Loon has long aspired to provide its young constituents access to college education;

NOW THEREFORE, premises considered and by virtue of the authority vested upon me under the Local Government Code and other existing laws, I, Elvi Peter L. Relampagos, mayor of the Municipality of Loon, Bohol, do hereby declare and order the following:

**Section 1. Constitution of the Loon Municipal College Technical Working Group.** - The TWG for the establishment of a municipal college in Loon shall be composed of the following:

- Chairperson:** Mayor Elvi Peter L. Relampagos  
**Co-Chairperson:** Vice Mayor Lloyd Peter M. Lopez, MD  
**Members:** Reynaldo P. Monreal, *Municipal Administrator*  
Engr. Alan L. Relator, EnP, *Municipal Planning and Development Coordinator*  
Sheila L. Castrojo, *Municipal Budget Officer*  
Arnulfo S. Relampagos, CPA, *Municipal Accountant*  
Melquiades E. Maestrado, *Human Resource Management Officer*  
SKMF President April Joseph L. Corciega, *Chairperson, SB Committee on Education*  
Councilor Emerson S. Relampagos, *Member, SB Committee on Education*  
Councilor Jeanette M. Vidal, *Member, SB Committee on Education*  
Maria Mel H. Belano, *Public Schools District Supervisor - Loon North District*  
Mario L. Garcia, *Public Schools District Supervisor - Loon South District*  
Maricris M. Maestrado, *Administrator, Loon Manpower Development Center*  
Ar. Manuel E. Maestrado, *Projects Design Consultant*  
Ethel Angelie C. Relampagos, *Senior Administrative Assistant III*  
**Consultant:** Dr. Vilma L. Felotos  
**Secretariat:** Apolinaria R. Guballa, CPA  
Mary Grace M. Papilleras  
Paupette Socorro S. Luza


**Section 2. Duties and Responsibilities.** - The Municipal College TWG shall have the following duties and responsibilities in relation to the establishment of the proposed local tertiary education institution:

- 2a. Conduct brainstorming sessions, planning workshops and other related activities;
- 2b. Prepare the documents required by the Commission on Higher Education;
- 2c. Identify possible courses to be offered with corresponding faculty requirement;
- 2d. Prepare policy recommendations for legislative action;
- 2e. Prepare the college operations manual and other related documents; and
- 2f. Perform other essential tasks, duties and responsibilities.

**Section 3. Meetings.** - The Municipal College TWG shall hold meetings that may be called whenever deemed necessary by the Chairperson and the Consultant.

**Section 4. Effectivity.** - This Executive Order shall take effect immediately.

Done this 8th day of February 2023 at Loon, Bohol, Philippines.

  
ELVI PETER L. RELAMPAGOS  
Mayor 