



Republic of the Philippines  
Province of Bohol  
MUNICIPALITY OF LOON

## OFFICE OF THE SANGGUNIANG BAYAN

**EXCERPTS FROM THE MINUTES OF THE 106<sup>TH</sup> REGULAR SESSION OF THE 14<sup>TH</sup> SANGGUNIANG BAYAN OF LOON, PROVINCE OF BOHOL HELD ON THE 14<sup>TH</sup> DAY OF SEPTEMBER 2021 AT JUAN M. RELAMPAGOS SESSION HALL, LOON, BOHOL-**

### PRESENT:

Hon. Pedro M. Literatus, Jr.	SB Member
Hon. Ana Lisa O. Go	SB Member
Hon. Lydia L. Almasa	SB Member
Hon. Kristel P. Tecson	SB Member
Hon. Judy Marie H. Veloso	SB Member
Hon. Zaide Y. Coritico	SB Member
Hon. Priscila C. Branzuela	SB Member
Hon. Timoteo L. Legitimas	SB Member
Hon. Emalinda A. Veloso	LnB President, Ex-Officio Member

### VIRTUAL PRESENCE:

Hon. Lloyd Peter M. Lopez, M.D.	Vice Mayor, Presiding Officer
Hon. April Joseph L. Corciega	SKMF President, Ex-Officio Member

### MUNICIPAL ORDINANCE NO. 21-005

Series of 2021

**AN ORDINANCE REQUIRING PUBLIC, PRIVATE AND COMMERCIAL ESTABLISHMENTS IN SUBMITTING CCTV FOOTAGES TO PNP FOR CRIME INVESTIGATION AND SOLUTION PURPOSES AND DECLARING THE VICINITY OF MERCADO DE LOON AND LOON TOWN SQUARE AS DISCIPLINE ZONE AREAS IN THE MUNICIPALITY OF LOON, PROVINCE OF BOHOL, PHILIPPINES**

### RATIONALE

Section 447(ii) of the General Welfare Clause of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, provides that, "the Sanggunian as the legislative body, has the power to enact ordinances, maintain peace and order by enacting measure to prevent and suppress lawlessness, disorder, riot, violence, rebellion, or sedition and impose penalties for the violation of said ordinances."

This digital age encourages the use of Close Circuit Television (CCTV) cameras in crime fighting from the mundane offense of workplace theft to the severe cases of property infiltration and deadly terror attacks. The technological role of CCTVs are in fact indispensable because they can actually help law enforcers solve almost any form of crime.

A discipline zone which is an established area where citizens obey basic laws and ordinances that impose order and discipline, are crowded areas and where most violators are seen such as bus stops, satellite market and others in which Mercado de Loon and Loon Town

Square are spotted being qualified as discipline zone areas in Loon. Through this scheme, people will no longer violate laws in certain areas until they will be disciplined and abide by all the laws and ordinances implemented in all of the barangays of this municipality.

It is the goal of this LGU to have a peaceful and disciplined environment. Thus, an ordinance is required in order for the people of Loon to be aware and be guided whenever there are incidents that would happen anytime in these stunning identified areas of Loon.

PRISCILA C. BRANZUELA  
Chairperson  
Committee on Moral Values,  
Peace and Order, and Public Safety

PEDRO M.LITERATUS, JR.  
Chairman  
Committee on Rules

*Be it enacted by the 14<sup>th</sup> Sangguniang Bayan of Loon, Bohol in session duly assembled:*

**SECTION 1. TITLE.** An ordinance requiring public, private and commercial establishments in submitting CCTV footages to PNP for crime investigation and solution purposes and declaring the vicinity of Mercado de Loon and Loon Town Square as discipline zone areas in the Municipality of Loon, Province of Bohol.

**SECTION 2. SCOPE AND COVERAGE.** This Ordinance shall cover all business establishments, public, private entities, religious centers, government establishments, especially Mercado de Loon and Loon Town Square with installed CCTV within the territorial jurisdiction of Loon.

**SECTION 3. OBJECTIVES.** This ordinance shall set a forerunner and instrument for the general use of CCTVs in crime fighting, investigation, prevention and in regulating violators with the following objectives:

- 1.) To enhance the quick response team or squad of the PNP and other law enforcers such as the Barangay Peace and Protection Officers (Punong Barangay, Chairman of Committee on Peace and Order and Barangay Tanods) against all crimes and all forms of security threats in Loon;
- 2.) To maximize the use of CCTV security cameras as crime deterrents;
- 3.) To encourage public participation and cooperation in crime investigation and prevention;
- 4.) To strengthen the municipality's long-term security plan crucial to the promotion of its socio-economic endeavors and over-all peace and order stability;
- 5.) To help the Municipality of Loon to obtain a more accurate crime index for executive and legislative information, reference and appropriate action;
- 6.) To offer the general public more sense of security and safety;
- 7.) To implement operational guidelines, procedures, security coverage and other safety services in the Mercado de Loon and Loon Town Square, Loon, Bohol;
- 8.) To render immediate actions to law violators in the Mercado de Loon and Loon Town Square, Loon, Bohol;
- 9.) To maintain peace and order in the Mercado de Loon and Loon Town Square, Loon, Bohol; and
- 10.) To help achieve the goal of government in making Bohol as "Disciplined Zone Island Province".

**SECTION 4. DEFINITION OF TERMS.**

- a. **CLOSED-CIRCUIT TELEVISION (CCTV)** - is a television (TV) system in which signals are not publicly distributed but are monitored primarily for surveillance and security purposes. CCTV relies on strategic placement of cameras, and observation of the camera's input on monitors somewhere for a 24-hour/7 days a week.
- b. **CCTV system** - A system consisting of electronic or other devices designed constructed or adapted to monitor or record images on or in the vicinity of premises.

- c. **CCTV camera** - A unit containing an imaging device producing a video signal from an optical image.
- d. **Data** - image, meta and other data of the CCTV system.
- e. **Video surveillance** - observation or inspection of persons or premises for security purposes through alarm systems, CCTV systems, or other monitoring methods.
- f. **Interconnections** - means by which messages and/or signals are transmitted between CCTV system components.
- g. **Export** - transfer of data from the original location to a secondary storage location with a minimum of necessary changes.
- h. **Footage** - a length of film made for movies or television.
- i. **Discipline Zone** - a pet program of the Philippine National Police, is a place where national laws and local ordinances are strictly implemented and enforced to promote discipline and ensure adherence to the law.
- j. **Obedience** - is behavior that is respectful and mindful of rules and laws.
- k. **Stunning** - extremely impressive or attractive.
- l. **Burglars** - a person who illegally enters a building in order to steal things.
- m. **Pickpockets** - a person who steals from people's pockets.
- n. **Thieves** - persons who steals another person's property, especially by stealth and without using force or violence.
- o. **Robbers** - persons who commits robbery.
- p. **Nefarious activities** - Nefarious comes from the Latin nefas "crime, impiety." If something is nefarious, it is criminal, evil, malicious and wicked.
- q. **Illegal Parking** - An illegally-parked vehicle refers to one which is parked in areas prohibited by existing law or ordinance for parking purposes or those designated by the Local Government Units (LGUs) as NO PARKING areas or zones.
- r. **Littering** - make (a place) untidy with rubbish or a large number of objects left lying about.
- s. **Overloading** - load with too great a burden or cargo.
- t. **Helmet** - a hard or padded protective hat, various types of which are worn by soldiers, police officers, firefighters, motorcyclists, athletes and others.
- u. **Over speeding** - speed greater than normal or rated speed.
- v. **Smoking** - the action or habit of inhaling and exhaling the smoke of tobacco by sucking on the end of a lit cigarette, cigar, pipe, vape etc.
- w. **Jaywalking** - cross or walk in the street or road unlawfully or without regard to approaching traffic.
- x. **Vandalism** - action involving deliberate destruction of or damage to public or private property.

**SECTION 5. DECLARATION OF POLICY.** The Municipality of Loon shall be an advocate of the policy in upgrading on a regular basis all its security plans and programs for the preservation of peace and order, safety and general welfare of the entire populace. The need to implement this CCTV security camera system is a decisive response to the evolving phases of crime fighting which includes the strategy to deal with threats by extremist, ideologies, and espousing terror activities and to declare designated discipline zone areas in the Municipality of Loon has been enacted in support to PRO7 Memorandum during launching of designated discipline zone with a strict implementation of minimum health standards as set forth by the IATF-MIED to be undertaken by the Loon Police Station and responding to the order of Provincial Director (BPPO) of Bohol for the immediate establishment of Discipline Zone in every Municipality.

**SECTION 6. PROCEDURE FOR ACCESS, SUBMISSION AND DISCLOSURE OF RECORDINGS.** If a crime has occurred and has been recorded by the surveillance system, the recordings/ footage shall be submitted to the Police Investigator or any government investigating agency in accordance with the provision and requirement of this ordinance. Only authorized persons shall have access to images and recordings from CCTVs. Viewing of the images and recordings shall take place in a restricted area or in private conditions. All access allowed or granted under the circumstances must be documented and for limited or prescribed

circumstances. The use, viewing, copying or disclosure of images and recordings performed in accordance with this ordinance shall only be allowed in the following instances only:

- (a) Upon a written request from a person in authority in connection with and limited to an investigation for the prosecution of an offense punishable by law;
- (b) Upon lawful order of the court, in connection with a pending criminal or civil proceeding;
- (c) To determine whether an offense has been committed against a person or property and to ascertain the identity of the perpetrator and the manner by which the crime was committed;
- (d) Any person present at the crime scene whose image has been recorded may make an application in writing for a copy of the recording or its still images;
- (e) Upon compliance with the Rules of Procedure set by security agencies operating under the management of clients.
- (f) Law Enforcement Agencies shall not be allowed to release images or recordings from the CCTV to the media, except only when the circumstances warrant to help identify the perpetrator of a crime or locate his whereabouts, or as a matter of public information.

**SECTION 7. PROHIBITION.** The viewing of recorded or captured video footage or images as well as execution of discipline shall be made with due respect for the privacy of individuals. It shall be unlawful for any person to allow the unauthorized public viewing, recording, dissemination, use or even broadcasting of captured video footage or images and doing public discrimination or abusiveness for the violators in the vicinity of discipline zone areas. Provided that, investigating officers or agencies shall be granted authority in implementing rules and regulations in the discipline zone areas and access to video footages upon having a written request stating the purpose thereof, in aid of the investigation process. Those violating this prohibition shall be prosecuted for violations of laws on the right to privacy and all other related laws.

**SECTION 8. PERIOD OF SUBMISSION OF FOOTAGE (CRIME INCIDENTS).** Government, commercial and private entities are hereby given guidelines in the period of submission of CCTV footage to the Police investigators/ any government investigating agency.

- a) Establishment with CCTV where the crime incidents occurred

The owner of government, commercial and private entities thereof is required to submit immediately the actual footage of CCTV for the apprehension of the criminal involved in the incidents to Police Investigators/ any government investigating agency.

- b) Nearest establishment with CCTV where the crime incidents possible captured

Government, commercial and private entities are hereby given a period of 5 days after the receipt of the request from Police Investigators/ any government investigating agency.

**SECTION 9. DISCIPLINE ZONES.** Due to the desire of the Government of Bohol in reviving the economy and development in the midst of pandemic, the influx and movement of local tourists and Boholano People are increasing. The movement can lead to good results but also with negative effects. It is observed that many violations and in-orderliness have been happening. So it needs immediate response from the Local Government to intervene such acts. Thus, launching of designated disciplinary zone in every Municipality has been taken into action.

**SECTION 10. DECLARATION OF DISCIPLINE ZONE AREAS.** There shall be declared areas as discipline zones in the Municipality of Loon , Bohol, viz.

1. Mercado de Loon - this is a market place of Loon where crowd of people selling goods and rendering services are usually spotted in.
2. Loon Town Square - a place in Loon that is most frequented by the populace of Loon.

These two areas are identified by the PNP of Loon as the best places to showcase Loon's brand of discipline.

**SECTION 11. PROHIBITED ACTS IN THE DISCIPLINE ZONE AREAS.** There shall be identified violations or prohibited acts by any person/s within the area of declared discipline zones, viz:

- a. Illegal parking
- b. Illegal vending along passage ways and sidewalks
- c. Overloading
- d. Not wearing of helmet by motorcycle drivers/riders
- e. Disregarding traffic signs
- f. Over speeding
- g. Smoking
- h. Jaywalking
- i. Littering
- j. Vandalism
- k. Pick pocketing
- l. Robbery
- m. Theft
- n. Using or selling of any illegal drugs

**SECTION 12. PENALTIES.** The following shall be imposed as penalties to any person/s who is/are not willing to submit CCTV footage upon requested by the PNP and to those who are committing violations in the designated disciplined zone areas of Loon.

**a. CCTV Footage Sanction**

A fine not exceeding Two Thousand Pesos (P2, 000.00) shall be imposed on any government, commercial and private entities for non compliance / submission to police investigators/ any government investigating agency a copy of video footages in the event of crime incidents.

**b. Discipline Zone Areas Sanctions**

The penalty for violation of similar offenses as stated under Section 11 shall be based on the rate of penalty of the existing applicable Municipal Ordinances/Codes.

**SECTION 13. IMPLEMENTING FORCE.** The Loon PNP shall be the identified implementing force whenever there are violations in this ordinance.

**SECTION 14. REPEALING CLAUSE.** All previous ordinances, rules and regulations inconsistent with this Ordinance shall be deemed repealed or modified accordingly.

**SECTION 15. SEPARABILITY CLAUSE.** If for any reason any part or provision of this Ordinance shall be held unconstitutional or invalid, other parts of provisions hereof which are not affected thereby shall continue to be in full force and effect.

**SECTION 16. EFFECTIVITY.** This Ordinance shall take effect fifteen (15) days after its publication in a newspaper of general circulation pursuant to Section 511 "b" of RA 7160.

**UNANIMOUSLY APPROVED.**

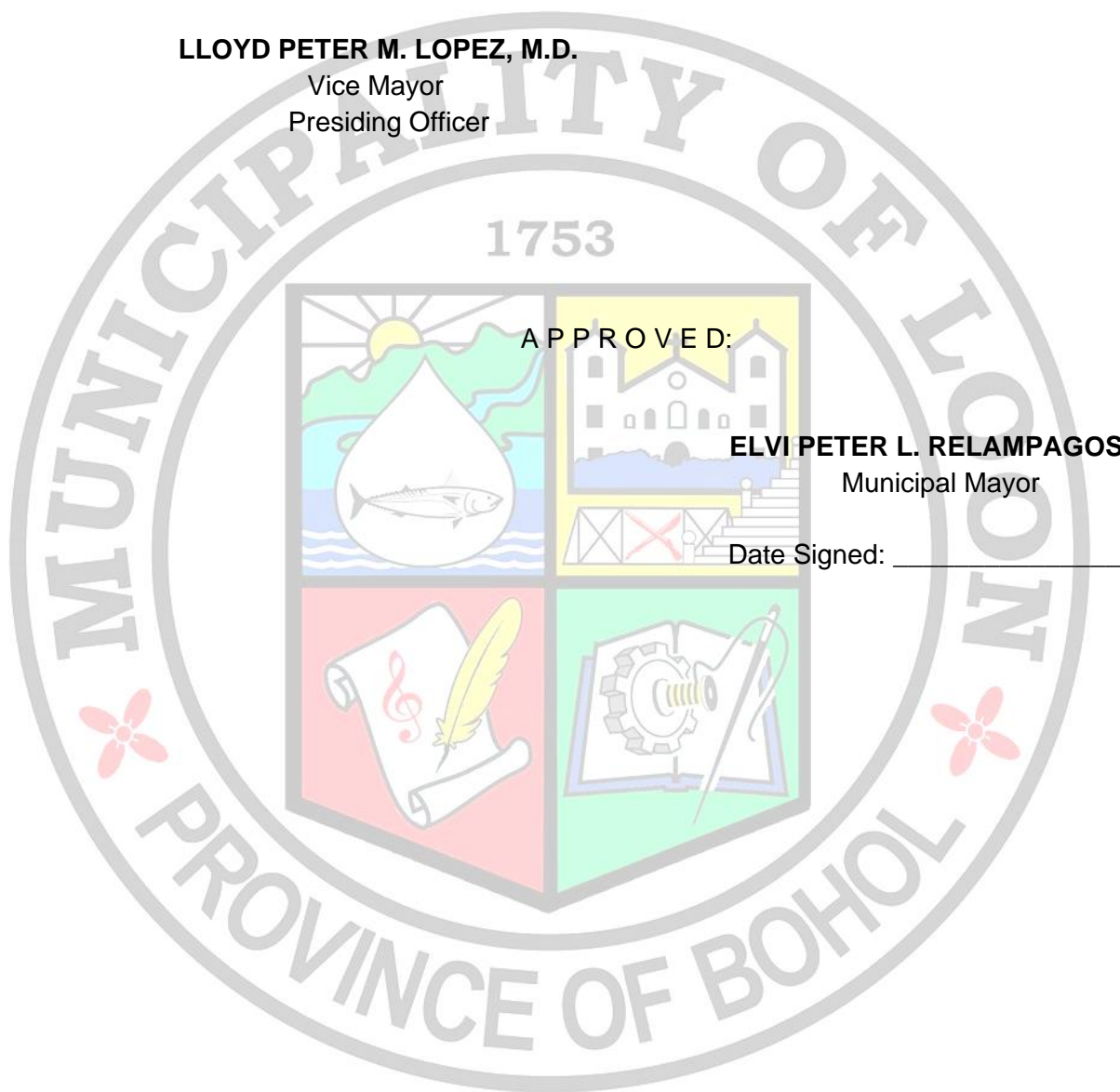
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I hereby certify to the correctness of the above-quoted ordinance.

**FIDELINO P. CORITICO, LLB**  
Secretary to the Sanggunian

ATTESTED:

**LLOYD PETER M. LOPEZ, M.D.**  
Vice Mayor  
Presiding Officer

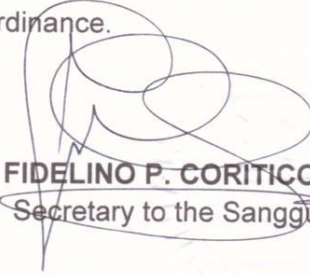


APPROVED:


**ELVI PETER L. RELAMPAGOS**  
Municipal Mayor

Date Signed: \_\_\_\_\_


I hereby certify to the correctness of the above-quoted ordinance.

  
**FIDELINO P. CORITICO, LLB**  
Secretary to the Sanggunian

ATTESTED:

  
**LLOYD PETER M. LOPEZ, M.D.**  
Vice Mayor  
Presiding Officer

APPROVED:

  
**ELVI PETER L. RELAMPAGOS**  
Municipal Mayor

Date Signed: 5/20/2021

