



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF LOON

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 113TH REGULAR SESSION OF THE 14TH SANGGUNIANG BAYAN OF LOON, PROVINCE OF BOHOL HELD ON THE 3RD DAY OF NOVEMBER 2021 AT JUAN M. RELAMPAGOS SESSION HALL, LOON, BOHOL-

PRESENT:

Hon. Lloyd Peter M. Lopez, M.D.	Vice Mayor, Presiding Officer
Hon. Pedro M. Literatus, Jr.	SB Member
Hon. Ana Lisa O. Go	SB Member
Hon. Lydia L. Almasa	SB Member
Hon. Kristel P. Tecson	SB Member
Hon. Judy Marie H. Veloso	SB Member
Hon. Zaide Y. Coritico	SB Member
Hon. Priscila C. Branzuela	SB Member
Hon. Timoteo L. Legitimas	SB Member
Hon. Emalinda A. Veloso	LnB President, Ex-Officio Member
Hon. April Joseph L. Corciega	SKMF President, Ex-Officio Member

ABSENT:

NONE

MUNICIPAL ORDINANCE NO. 21-009

Series of 2021

AN ORDINANCE ESTABLISHING A UNIFIED DATA BASE OF ALL INHABITANTS OF THE MUNICIPALITY OF LOON, PROVINCE OF BOHOL

RATIONALE

The implementation of programs by the national, regional and provincial agencies relies on the records of the municipality on all of its inhabitants. The Municipal Social Welfare and Development Office manages on getting the list of number of households and families which depend on the submitted list from the barangays. It includes all necessary socio-economic data to avoid the past negative experiences on problems which often occur during activities like the distribution of relief assistance.

Considering the gravity of this situation, there is a need to have an updated information on the number of families and households of this municipality with its unified database.

Section 394 the Local Government Code mandates Barangay Secretary to keep an updated record of all inhabitants of the barangay containing the following items of information: name, address, place and date of birth, sex, civil status, citizenship, occupation, and such other items of information as may be prescribed by law or ordinances. This shall be the basis of getting the unified database.

HON. LYDIA L. ALMASA
(Committee on Family and Gender & Development)

Be it enacted, by the 14th Sangguniang Bayan of Loon in session duly assembled:

SECTION 1. TITLE. This Ordinance shall be known as “An Ordinance Establishing a Unified Data Base of All Inhabitants of the Municipality of Loon, Province of Bohol”.

SECTION 2. DECLARATION OF POLICY.

The Local Government Unit of Loon upholds the promotion of general welfare of its constituents, ensure and support among other things, the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant, scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of the inhabitants, as mandated in Section 16 of R.A. 7160 otherwise known as the Local Government Code of 1991.

SECTION 3. RATIONALE.

Pursuant to DILG Memorandum Circular No. 69, series of 2005 the Municipal Mayors and Punong Barangays are enjoined to ensure that records of barangay inhabitants are maintained and updated in accordance with Section 394 (d) (6) of the Local Government Code which provides that the Barangay Secretary is mandated to maintain, update and keep records of inhabitants in the barangay. The information should contain the name, address, place and date of birth, sex, civil status, citizenship, skills/expertise/talent and occupation of the inhabitants.

The maintenance and updating of the list is necessary for the purpose of easy identification of inhabitants as a tool for socio-economic development planning and as a reference in the order of distribution of whatever benefits or aids during disasters.

SECTION 3. DEFINITION OF TERMS. For purposes of this Ordinance, the following terms shall be defined:

1. **Barangay Assembly** – refers to all persons who are actual residents of the barangay for at least six (6) months, fifteen (15) years of age or over, citizens of the Philippines and duly registered in the list of barangay assembly members. (Sec. 397, RA 7160)
2. **Residents** – refer to those actually residing in the barangay by birth or by being a local immigrant.
3. **Local Immigrant**–refers to any person/inhabitant who settles in the barangay with the intent to reside therein.
4. **Local Emigrant** – refers to a local resident who leaves out from his barangay and intends to reside in another barangay or area of jurisdiction.
5. **Family** – refers to parents or solo parent, widow, widower who live with natural or adopted child/children united together as a unit.
6. **Household** – refers to a family or group of families, or those comprising of a family and non-family members, person or any group of persons who are permanently living in one shelter.

7. **Unit** – refers to a family unit, household unit or persons or individual who is living alone in a roof and intends to live permanently as residents in the barangay.
8. **Registry of Barangay Inhabitants (RBI)** – a record of all inhabitants of the barangay kept by the Barangay Secretary pursuant to Section 394 (d) (6) of the Local Government Code of 1991 which contains the name, address, place and date of birth, gender, civil status, citizenship, talent/skills and occupation.
9. **Transients** – refer to those who live in the barangay for a given period without the intent of registering as members of the Barangay Assembly on any of the following circumstances:
 - a) Visitors/ Tourists
 - b) Evacuees
 - c) Students
 - d) Employed or working within the territorial jurisdiction of the barangay
 - e) Emergency cases or patients
 - f) Missionaries
 - g) Guests
 - h) Legitimate business contracting parties or customers
 - i) Hotel and related accommodation facility occupants

SECTION 4. Collection of Data. There shall be a basic information data gathered through the Registry of Barangay Inhabitants and Migrants (RBIM), viz:

- 1) Basic Demographic Characteristics (age, birthdate, birth place, citizenship, sex, status, skills/job/talents specialization)
- 2) Employment Variables
 - a) Employed or underemployed
 - i. Occupation
 - ii. Monthly Income
 - iii. Office Location
 - b) Unemployed
- 3) Education Variables
 - a) Illiterate
 - b) Primary level
 - c) Elementary graduate
 - d) High School level
 - e) Senior High School graduate
 - f) Vocational
 - g) College level
 - h) College graduate
 - i) Post graduate
- 4) Health Indicators
 - a) Sick
 - b) Sickly
 - i) Kind of sickness
 - ii) Medicines
 - iii) Cause of ailment

- c) Disabled
 - d) Healthy
- 5) Migration Information (previous residence, reason for migration)
- 6) Household Information
- a) tenure of lot and housing unit
 - i) Owned
 - ii) Lease
 - iii) Usufruct
 - b) Type of housing unit
 - i) Cottage/Nipa
 - ii) Concrete
 - iii) Wood
 - iv) Mansion
 - v) Apartment
 - vi) Condominium
 - vii) Subdivision type
 - c) Household number
 - d) Purok number
 - e) Barangay

SECTION 5. MECHANISMS. There shall be created a mechanism for establishing and updating the RBIM, which shall be updated in the following order:

- a) Establish Baseline Data
- b) Interfacing/Linking with Other Local Demographic and Socio-Economic Database (CBMS)
- c) Conduct Household Profiling
- d) Mobilization of Barangay Leaders and Volunteers (BHWs, BPV, BSPOs, BNS, BPSO, BPOC, Purok leaders for the following:
 - i- Reporting of In-And Out-Migrants in Their Area;
 - ii- Profiling Migrants of Assisting Him/Her to Register in the Barangay
 - iii- Requiring all managers of institutional facilities such as boarding houses, hotels, inns, apartments and related establishments, business, financial and educational institutions, seminaries, landlords, facility owners to report or register their clients/tenants/employees/members to the Barangay Logistics Management Information System (BLMIS) through the Office of the Barangay Secretary
 - iv- Link the Registry of Barangay Inhabitants and Migrants (RBIM) to Barangay Development Planning

SECTION 6. FAMILY ECONOMIC CLASSIFICATION. There shall be classified 8 (eight) family economic data of Loon:

- Level 1 Indigent Families/Unit – with P5,000 or less monthly income.
- Level 2 Poor families – with P10,000 or less monthly income.
- Level 3 Low income families – with more than P10,000 – P20,000 monthly income.
- Level 4 Lower middle income families – with more than P20,000 – P40,000 monthly income.
- Level 5 Middle income families – with more than P40,000 – P75,000 monthly income.

- Level 6 Upper middle income families – with more than P75,000 – P130,000 monthly income.
- Level 7 Upper income families – with more than P130,000 – P200,000 monthly income.
- Level 8 Rich Families – with more than P200,000 monthly income.

SECTION 7. DISTRIBUTION OF AIDS. The distribution of whatever aids shall be in the order of priority from level 1, on a per family or household basis as a unit.

SECTION 8. CREATION OF UNIFIED DATABASE. The MSWDO shall create a database for the Unified Data System (UDS) of this municipality which shall contain the information coming from the Registration of Barangay Inhabitants and Migrants (RBIM), duly submitted by the Barangay Secretary to the MSWD Office. The MSWDO, however, shall be responsible in protecting the data privacy of the inhabitants of this municipality.

SECTION 9. VERIFICATION OF ENTRY IN THE RBIM. Records from the RBIM of the barangay shall be verified by the Municipal Social Welfare Development Office (MSWDO). The MSWDO shall detail personnel who will go to the concerned barangay and exert all means to confirm if the person entered in the RBIM really exist and shall double check the veracity of the data in the system.

SECTION 10. RECORDS UPDATING. There shall be a regular updating of the Records of Barangay Inhabitants and Migrants every six (6) months by the Barangay Secretary through the Association of Loon Barangay Secretaries in coordination with the Liga nga mga Barangay and the MSWDO.

SECTION 11. IMPLEMENTING OFFICES. The Office of the Municipal Social Welfare and Development in coordination with the Liga ng mga Barangay shall be the implementing offices.

SECTION 12. EFFECTIVITY. This Ordinance shall take effect immediately upon its approval.

UNANIMOUSLY APPROVED.

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I hereby certify to the correctness of the above-quoted ordinance.

FIDELINO P. CORITICO, LLB
Secretary to the Sanggunian

ATTESTED:

LLOYD PETER M. LOPEZ, M.D.
Vice Mayor
Presiding Officer

A P P R O V E D:

ELVI PETER L. RELAMPAGOS
Municipal Mayor

Date Signed: _____

- Level 6 Upper middle income families – with more than P75,000 – P130,000 monthly income.
- Level 7 Upper income families – with more than P130,000 – P200,000 monthly income.
- Level 8 Rich Families – with more than P200,000 monthly income.

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Date Signed: 11/10/2021