



OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 70TH REGULAR SESSION OF THE 15TH SANGGUNIANG BAYAN OF LOON, PROVINCE OF BOHOL HELD ON THE 5TH DAY OF DECEMBER 2023 AT JUAN M. RELAMPAGOS SESSION HALL, LOON, BOHOL -

PRESENT:

- Hon. Lloyd Peter M. Lopez, M.D. Vice Mayor, Presiding Officer
Hon. Ana Lisa O. Go SB Member
Hon. Emerson S. Relampagos SB Member
Hon. Pedro M. Literatus, Jr. SB Member
Hon. Willou C. Tan SB Member
Hon. Marie Hazel R. Saavedra SB Member
Hon. Jeanette M. Vidal SB Member
Hon. Judy Marie H. Veloso SB Member
Hon. Lawrence Xavier C. Ancla SKMF President, Outgoing Ex-Officio Member
Hon. Mariel L. Juntilla SKMF Vice President, Incoming Ex-Officio Member

ON OFFICIAL BUSINESS:

- Hon. Emalinda A. Veloso LnB President, Ex-Officio Member

SICK LEAVE:

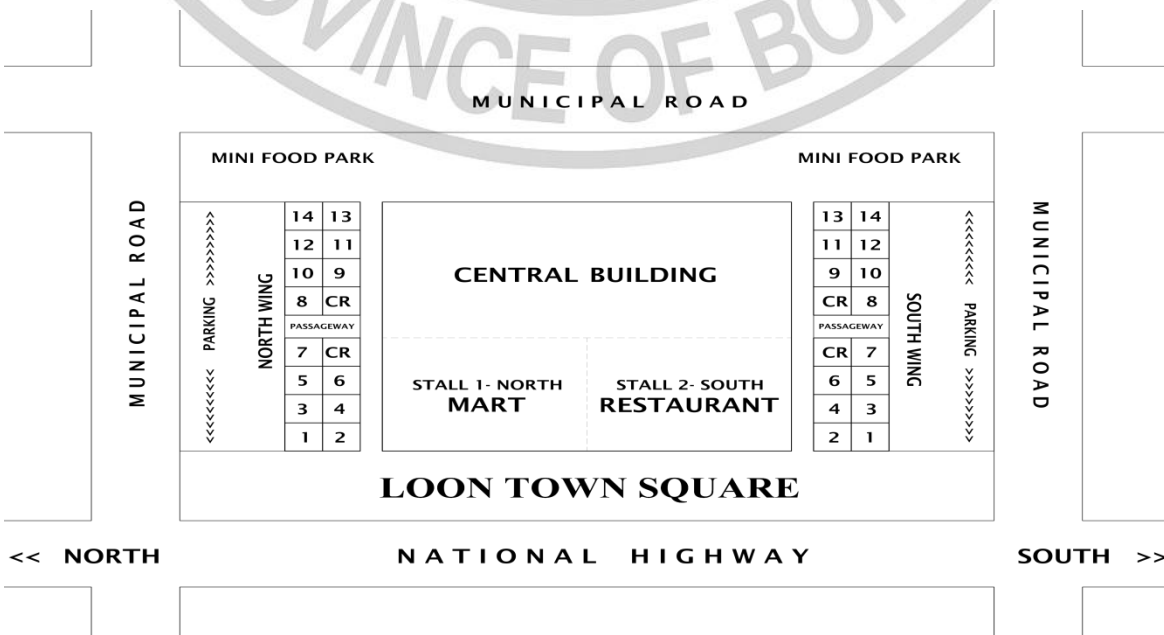
- Hon. Timoteo L. Legitimas SB Member

MUNICIPAL ORDINANCE NO. 23-008
Series of 2023

AN ORDINANCE REGULATING THE OPERATION AND MANAGEMENT OF LOON TOWN SQUARE, OTHERWISE KNOWN AS THE LTS ORDINANCE IN THE MUNICIPALITY OF LOON, PROVINCE OF BOHOL

SECTION 1. LOON TOWN SQUARE.

There shall be established a commercial and business activity center named "Loon Town Square" otherwise known as LTS at the site of the old Loon Public Market in Moto Norte, Loon, Bohol which shall be divided into the following sections as reflected on the floor plan below:



**SECTION 2. SECTIONING.**

1. South Wing (SW) and North Wing (NW). The following blocks shall be leased to any of the following business establishments with applicable corresponding stall assignment:

- a) Loon Products Display Center (inner row – SW-11)
- b) Cargo Forwarders/Couriers (outer row) SW or NW -8, 10, 12, 14
- c) Ticketing and Tour Services
- d) Coffee shops/ Refreshment Parlors SW or NW – 1,2,3, 5,6,7, NW-9, NW-11, or NW-13
- e) Pawnshops and Money Changers, Money Remittance Centers and Payment Centers
- f) Banks & Lending Institutions (outer row) SW or NW -8, 10, 12, 14
- g) Cellphone, Gadget, Electronics Display/Repair Shops (inner row)
- h) Computer Supplies and other IT Equipment (inner row)
- i) CCTV and other Electronics (inner row)
- j) Appliance Centers (outer row) SW or NW - 8, 10, 12, 14
- k) Motorcycles and Parts Display (outer row) SW or NW -8, 10, 12, 14
- l) Flower Shops (outer row)
- m) Internet shops and cafes (inner row)
- n) Barber Shops/Beauty Salon/Cosmetic Supplies (inner row)
- o) Printing Shops (inner row)
- p) Photo Studio or Supplies (inner row)
- q) Tailoring/Dress Shops (inner row)
- r) Events/Party Supplies (inner row)
- s) Accredited Loon Federated Senior Citizen's Association of the Philippines Pharmacy (SW-9)
- t) Pharmacy/Drugstore (Nationwide Franchise Outlet) (outer row)
- u) Hardware (outer row) - (Nationwide Franchise Outlet only) SW or NW -8, 10, 12, 14 stall
- v) Arts and Crafts Supplies (inner row)
- w) Cars/Motor parts/ supplies and accessories (outer row) SW or NW -8, 10, 12, 14 stall
- x) Baking supplies (inner row)
- y) Cakes and Pastries Display Shop

2. Street Food Strip. There shall be established a mini food park at the back corner portion junction at basement parking entrance and exit area, on the north and south wings side.

3. Central Building. The central building shall be leased to the following:

3.1) Multipurpose Center. (Basketball Court)

a. General Use of Activity Center. The Activity Center of the Loon Town Square shall have a per hour rental as follows:

- i. For the first 5 hours (night time) – P4,000. 00 (flat rate)
- ii. For the first 5 hours (day time) – P 3,000. 00 (flat rate)
- iii. Succeeding hours (night time) – P 500. 00/ hour
- iv. Succeeding hours (day time) – P 300. 00/ hour

b. Sports Activity using the court of the Activity Center shall have a per hour rental as follows:

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- i. For the first 5 hours (night time) – P 2,000. 00 (flat rate)
  - ii. For the first 5 hours (day time) – P 1,250. 00 (flat rate)
  - iii. Succeeding hours (night time) – P 200. 00/ hour
  - iv. Succeeding hours (day time) – P 100. 00/ hour
  - v. Hourly (night time) – P 600. 00/hour
  - vi. Hourly (day time) – P 400. 00/hour
- c. Exclusively for Government/LGU initiated activity/event:
- i. Daytime – P 150.00 per hour
  - ii. Night time – P 200.00 per hour
  - iii. Sports Tournament – free of charge for first 2 hours, P150.00 pesos per hour for day time use, P200.00 per hour for night time for succeeding hours
  - iv. Academic/Socio-Cultural Event– free of charge
- 3.2) Restaurant. There shall be provided a space for restaurant at the Stall 2 (South Side) of Central Building Section of the LTS with a minimum area of 121 square meters. More than one block can be consolidated or joined together depending on the need of the lessee.
- 3.3) Mart. There shall be an opening for a modern and air-conditioned mart where imported frozen or refrigerated food products like fish, meat, fruits, vegetables and other non-refrigerated specially-packaged or food, beverages/drinks and specialty non-food products will be offered and sold to the public located within Stall 1 (North Side) of the central building.

**SECTION 3. STARTING BID AND RENTAL RATE.** The Starting Bid Amount on the Right to Occupy and Rental Rate shall be based as follows:

BLOCK	SECTION	RIGHT TO OCCUPY STARTING BID	FIXED DAILY RENTAL / SQUARE METER	AREA/SQ.M
1 to 14 except 9 & 11	South Wing	P 80, 000.00 8 years	P12.00/sq. meter	16 sq. m./block
1-14	North Wing	P 80, 000.00 8 years	P12.00/sq. meter	16 sq. m./block
Stall 1 (North Side) - Mart Stall 2 (South Side) – Restaurant	Central Building	P 300, 000.00 8 years	P 4.00/sq. meter	121 sq. m.
Ground Floor/ First Floor			P12.00/ sq. meter	320.10 sq. m.
Second Floor	Central Building	P 80, 000.00 8 years	P12.00/ sq. meter	188 sq. m.
Third floor- Pension Rooms		P 300,000 8 years	P30.00/ sq. meter	117.62 sq. m. total for ten (10) rooms

Food/Novelty/Multi-services Carts Ground Floor and Second Floor	Central Building	P 3,000.00 4 years	P 12.00/sq. meter	maximum of 6 sq.m and Maximum of 2 carts per lessee

**SECTION 4. FREE OF CHARGE.**

The Tourism Center, Geo Park Center, and other government centers shall be exempted from payment of the right to occupy and rental fee. The specific location and size of the above-stated centers shall be subject to the recommendation of the Market Council and approval of the Sangguniang Bayan.

**SECTION 5. SPECIAL RATES.** There shall be a special rate for Accredited Loon Federated Senior Citizen’s Association of the Philippines Pharmacy and Loon Products Display Center:

- a. Stall (inner row) – SW-11– shall be occupied by the Loon Products Display Center which shall be exempted from payment of the right to occupy but shall be charged (Fifty Percent) 50% discount on the corresponding daily rental rate by cash tickets.
- b. Stall (inner row) SW-9–shall be occupied by the Accredited Loon Federated Senior Citizen’s Association of the Philippines Pharmacy which shall be subject to the mandatory payment of 50% of the right to occupy starting bid amount and (Fifty Percent) 50% of the daily rental rate.
- c. The Loon Market Council shall recommend the Civil Society Organizations of the Municipality of Loon who shall be authorized to occupy and operate at Stall inner row SW-11 and other stalls, if applicable, on a first-come-first-served basis, to the Sangguniang Bayan which shall formulate a set of specific criteria on screening or selection process and qualification as basis for approval.

The compliance on this provision shall be monitored by the Market Council through the Market Administrator.

**SECTION 6. THE RIGHT-TO-OCCUPY.**

**6.1 VALIDITY**

- a. The validity of the right-to-occupy shall be eight (8) years for all stalls except for food carts/novelty carts/ service carts which shall be four (4) years from the signing of the lease contract.
- b. For renewal of the lease contract, the lessee shall be required to pay the amount of the previous “winning” bid plus additional of 10% as renewal fee.
- c. Six (6) months prior to the expiry date of the lease contract, a written notice shall be sent to the lessee informing the expiry date of the said contract.
- d. Waiver of the preemptive right-to-occupy by the lessee shall mean declaration of “no interest” on that specific stall. Hence the unit shall be subject for bidding. However, the said lessee is disqualified to bid on the same stall.

**6.2 PAYMENT**

The winning bidder of the right-to-occupy shall be required to pay in full before the signing of the lease contract which shall not be later than 3 days from the date of the declaration of the

winning bidder. In case of default or non-payment of the right-to-occupy, the same stall or block shall be subject for rebidding.

### 6.3 REFUND SCHEME OF THE RIGHT-TO-OCCUPY

- a. If the stall occupant decides to stop business operation or revoked by default within the first thirty-six (36) months period, the winning bid amount shall be refunded according to the following scheme:
  - i. Period of 0 to 6 months – 100% refundable
  - ii. Period of 7 to 12 months – 60% refundable of the winning bid
  - iii. Period of 13 months to 24 months – 50% refundable of the winning bid
  - iv. Period of 25 months to 36 months – 40% refundable of the winning bid
- b. However, beyond 36 months of the contract of lease, the right-to-occupy shall not be refundable.
- c. The right-to-occupy for food carts/novelty carts shall non-refundable.

### SECTION 7. PAYMENT OF MONTHLY SPACE RENTAL.

The payment of the space rental for all occupants shall be collected monthly. However, upon default of payment, a penalty of 5% shall be added to the monthly rental. Delinquency for a period of 3 consecutive months shall mean cancellation or revocation of the lease contract.

### SECTION 8. PAYMENT OF BILLS.

The payment of bill for utilities such as water, power and telephone/ internet shall be charged to the lessee.

### SECTION 9. SUB-LEASING/ DUMMY.

Sub-leasing or dummy leasing shall be prohibited. Violation of this particular section shall mean cancellation or revocation of the lease contract.

### SECTION 10. PARKING RULES.

#### 1. PARKING AREA.

The designated parking areas at the ground floor shall be the open spaces fronting the outer rows of the South Wing and North Wing buildings, and at the Basement floor.

#### 2. PARKING FEE.

##### 2.1) Basement Parking

Parking fee at the basement area in the Loon Town Square shall be free within the first two hours upon the arrival of the vehicle. However, a fee of twenty pesos (P20.00) per hour on the succeeding hours shall be imposed.

##### 2.2) Ground Floor Parking

The parking fee shall be:

- a. Tricycle – Five Pesos (P5.00) per day
- b. Jeepney – Ten Pesos (P10.00) per day
- c. Bus – Ten Pesos (P10.00) per day
- d. Van/Taxi – Ten Pesos (P10.00) per parking for 2 hours

- e. Cargo/Delivery Truck – Twenty Pesos (P20.00) for 4-wheeler; Thirty Pesos (P30.00) for 6-wheeler; Fifty Pesos (P50.00) for 10-wheeler per parking for 2 hours

3. EXEMPTION.

The following are exempted from payment of the parking fee:

- i. Registered stall owner – limited to one (1) vehicle only for free parking.

A parking fee of Ten Pesos (P10.00) per day for excess vehicle shall be imposed.

- ii. Private vehicle of Customer/Client
  - a. With proof of purchase or transaction
  - b. Without proof of purchase or transaction for the first sixty (60) minutes. However, a parking fee of ten pesos (P10.00) per hour for four wheel vehicle and five pesos (P5.00) per day for motorcycle/tricycle after the first sixty (60) minutes shall be collected from the customer who has no proof of purchase or transaction
- iii. Registered Government Vehicle

**SECTION 11. COMFORT ROOM USAGE FEE.** There shall be imposed a usage fee of Five Pesos (P5.00) for the use of the comfort room/s at the Loon Town Square. The following are exempted from payment thereof:

- a) Persons with Disability (PWDs)
- b) Senior Citizens
- c) Pregnant women
- d) Registered stall occupants with prescribed I.D.
- e) Customers/Clients with proof of purchase or transaction
- f) Driver of vehicle-for-hire and Government vehicle
- g) LTS Workers/Employees/MUTRE
- h) Clients using/renting the activity center

**SECTION 12. OPERATION TIME.** Loon Town Square (LTS) markets shall be opened from four o'clock in the morning (4:00 am) until eleven o'clock (11:00 pm) in the evening, except for 24 – hour service shops/ pharmacy and others duly allowed by the Sangguniang Bayan.

**SECTION 13. ADMINISTRATION OFFICE.** The office of the market administrator, employee, ticket collectors, MUTRE, security personnel and other utility workers shall be established within the central building duly-designated by the Municipal Mayor as the chairman of the Loon Market Council.

**SECTION 14. PENAL CLAUSE.** Any violation to any provision of this ordinance shall be fined as follows:

- a) For violation of Section 2.1, 2, 3 (2-6) – sectioning of business establishments – cancellation of the right to occupy
- b) For violation of Section 2.3 (1) – in the use of LTS Activity Center – penalty of Three Hundred Pesos (P300.00) per violation upon the user and disciplinary sanction upon the caretaker of the Activity Center
- c) For violation of Section 3 - the right to occupy – no award shall be declared or forfeiture of the award, or automatic cancellation of the right
- d) For violation of Sections 3 and Section 5 – non-payment of the daily rental -
  - i. 5% penalty from date of default
  - ii. Cancellation or revocation of the lease contract upon default of 3 consecutive months – Section 7
- e) For violation of Section 9 – sublease or dummy - cancellation or revocation of the lease contract

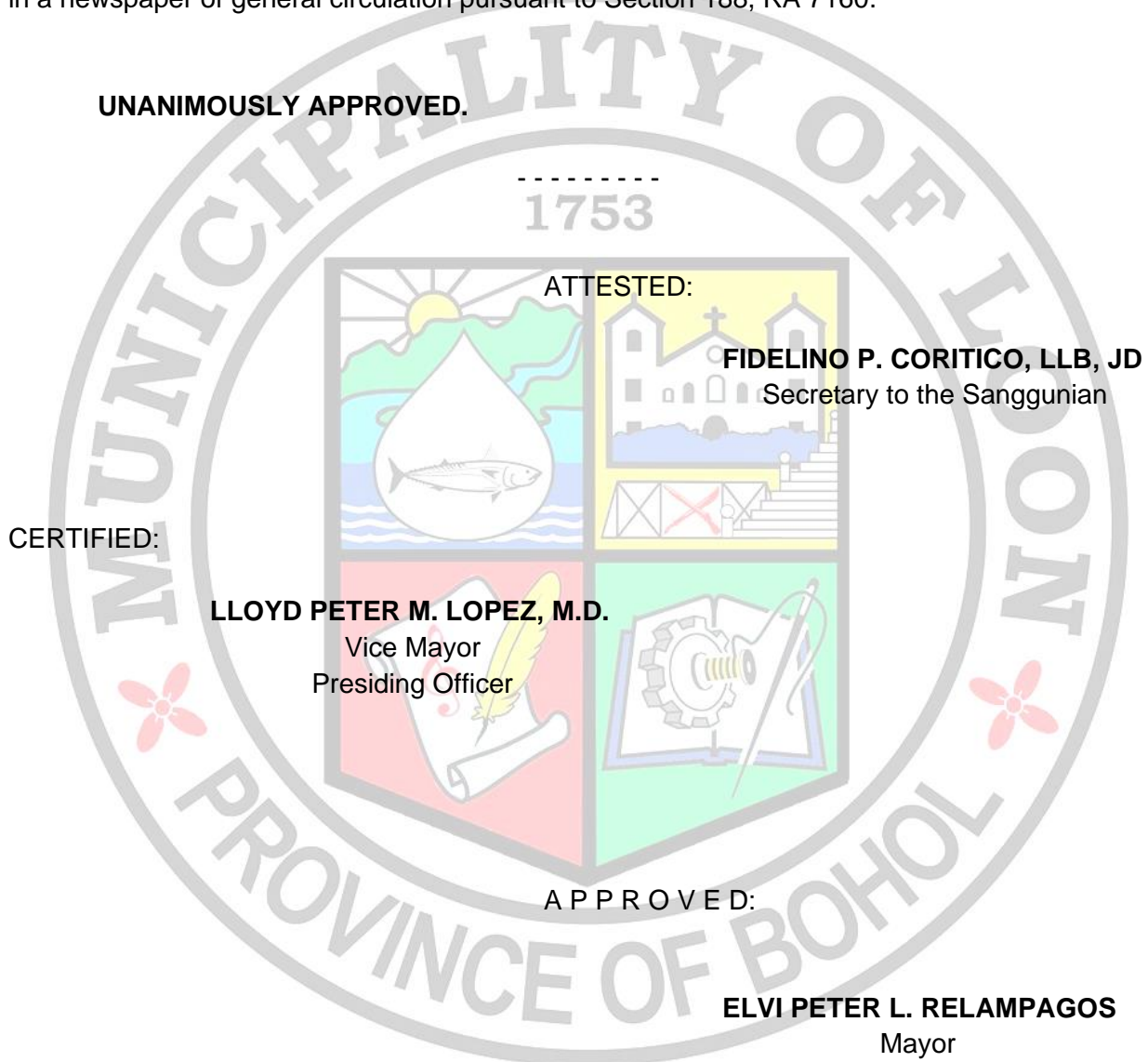
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- f) For violation of Section 10 - Parking Rules – penalty imposed in the Transportation and Traffic Code and disciplinary sanction upon the enforcer of the LTS
- g) For violation of Section 12 – Operation Time:
  - First Offense – Warning
  - Second Offense – One Thousand Pesos (P1,000.00)
  - Third and succeeding offenses – Two Thousand Five Hundred Pesos (P2,500.00)

**SECTION 15. REPEALING CLAUSE.** Municipal Ordinance No 19-002 series of 2019 is hereby repealed or amended accordingly.

**SECTION 16. EFFECTIVITY.** This ordinance shall take effect upon its approval and publication in a newspaper of general circulation pursuant to Section 188, RA 7160.

**UNANIMOUSLY APPROVED.**



Date Signed: \_\_\_\_\_

SB MUNICIPAL ORDINANCE NO. 23-008, Series of 2023

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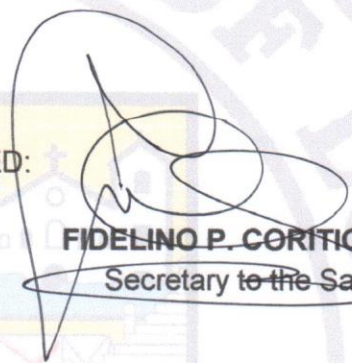
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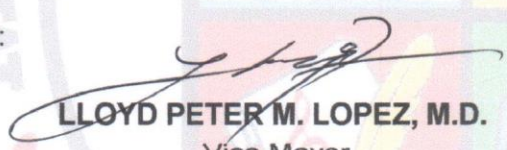
**UNANIMOUSLY APPROVED.**

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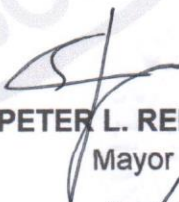
ATTESTED:

  
**FIDELINO P. CORITICO, LLB, JD**  
Secretary to the Sanggunian

CERTIFIED:

  
**LLOYD PETER M. LOPEZ, M.D.**  
Vice Mayor  
Presiding Officer

APPROVED:

  
**ELVI PETER L. RELAMPAGOS**  
Mayor

Date Signed: 12/20/2023