



Republic of the Philippines  
Province of Bohol  
**MUNICIPALITY OF LOON**

**OFFICE OF THE SANGGUNIANG BAYAN**

**EXCERPTS FROM THE MINUTES OF THE 73<sup>rd</sup> REGULAR SESSION OF THE 10<sup>TH</sup> SANGGUNIANG BAYAN OF LOON, PROVINCE OF BOHOL HELD ON THE 17<sup>th</sup> DAY OF NOVEMBER 2008 AT THE SANGGUNIANG BAYAN SESSION HALL -**

**PRESENT:**

Hon. Damaso C. Pasilbas,	SB Member, Acting Presiding Officer
Hon. Edwin R. Ladeza,	Vice-Mayor
Hon. Ricky U. Masamayor,	SB Member
Hon. Manuel R. Veloso,	SB Member
Hon. Josephat B. Palma,	SB Member
Hon. Timoteo L. Legitimas,	SB Member
Hon. Ignacio M. Castil, Jr.,	SB Member
Hon. Priscila C. Branzuela,	SB Member
Hon. Narciso B. Neri,	SB Member
Hon. Cesar R. Pedrigal,	LnB President, Ex Officio Member
Hon. Ivaraxel C. Ericson,	SKMF President, Ex Officio Member

**ABSENT:**

None

**MUNICIPAL ORDINANCE NO. 08- 012**  
Series of 2008

**AN ORDINANCE CREATING THE POSITION OF DATA CONTROLLER I WITH SALARY GRADE 6 TO BE ASSIGNED AT THE ACCOUNTING OFFICE OF THE MUNICIPALITY OF LOON, BOHOL-**

Be it enacted by the 10<sup>th</sup> Sangguniang Bayan of Loon, Bohol in session duly assembled:

Section 1. **CREATION OF POSITION.** There is hereby created the position of "Data Controller I" with Salary Grade 6 to be assigned at the Accounting Office of the Municipality of Loon, Province of Bohol.

Section 2. **FUNCTIONS.** The Data Controller I shall perform the following functions:

- a. Key person for overall administration and use of the database/s.
- b. Performs backup of files, archiving procedures and recovery during system malfunction (system restore) of the following databases:
  1. 1 – budget database
  2. 1 – engas database
  3. 67 – barangay Electronic New Government Accounting System (eNGAS) database
  4. 1 – Electronic Business Permit & Licensing System (EBPLS) database

- 5. 1 – Electronic Waterworks System (EWW) database
  - 6. 1 – Electronic Real Property Tax System (ERPTS) database
- c. Ensures Database (DB) integrity
  - d. Establishes validation rules
  - e. Performs problem analysis
  - f. Monitors Database (DB) performance

Section 3. **EFFECTIVITY.** This ordinance shall take effect immediately upon its approval.

**APPROVED UNANIMOUSLY.**

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I hereby certify to the correctness of the above-quoted ordinance.

**DAMASO C. PASILBAS**  
SB Member  
(Acting Presiding Officer)

ATTESTED:

**FIDELINO P. CORITICO, LIB**  
Secretary to the Sanggunian

NOTED:

**EDWIN R. LADEZA**  
Vice-Mayor

APPROVED:

**LLOYD PETER M. LOPEZ, M.D.**  
Municipal Mayor

Date: \_\_\_\_\_