



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF LOON

OFFICE OF THE SANGGUNIANG BAYAN

EXCERPTS FROM THE MINUTES OF THE 53RD REGULAR SESSION OF THE 15TH SANGGUNIANG BAYAN OF LOON, PROVINCE OF BOHOL HELD ON THE 25TH DAY OF JULY 2023 AT JUAN M. RELAMPAGOS SESSION HALL, LOON, BOHOL -

PRESENT:

Hon. Lloyd Peter M. Lopez, M.D.	Vice Mayor, Presiding Officer
Hon. Ana Lisa O. Go	SB Member
Hon. Emerson S. Relampagos	SB Member
Hon. Pedro M. Literatus, Jr.	SB Member
Hon. Willou C. Tan	SB Member
Hon. Marie Hazel R. Saavedra	SB Member
Hon. Judy Marie H. Veloso	SB Member
Hon. Emalinda A. Veloso	LnB President, Ex-Officio Member
Hon. April Joseph L. Corciega	SKMF President, Ex-Officio Member

SICK LEAVE:

Hon. Timoteo L. Legitimas	SB Member
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VACATION LEAVE:

Hon. Jeanette M. Vidal	SB Member
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MUNICIPAL ORDINANCE NO. 23-007

Series of 2023

AN ORDINANCE ABOLISHING THE PLANTILLA POSITION OF MUNICIPAL GOVERNMENT ASSISTANT DEPARTMENT HEAD I (LDRRMO) AND CREATING A NEW MUNICIPAL DISASTER RISK REDUCTION MANAGEMENT OFFICE HEADED BY MUNICIPAL GOVERNMENT DEPARTMENT HEAD I (LDRRMO) WITH SALARY GRADE 24 IN THE MUNICIPALITY OF LOON, PROVINCE OF BOHOL

Be it enacted by the 15th Sangguniang Bayan of Loon, Bohol in session duly assembled that:

SECTION 1. TITLE. This ordinance shall be known as “An Ordinance abolishing the Plantilla Position of Municipal Government Assistant Department Head I and creating a new Municipal Disaster Risk Reduction Management Office Headed by Municipal Government Department Head I (LDRRMO) with Salary Grade 24 in the Municipality of Loon, Province of Bohol.

SECTION 2. ABOLITION OF PLANTILLA. The newly created Municipal Government Assistant Department Head I (LDRRMO) with Salary Grade 22 under the Office of the Mayor shall be abolished having been not occupied.

SECTION 3. CREATION OF NEW DEPARTMENT. There shall be created a new Department otherwise known as the Municipal Disaster Risk Reduction Management Office (MDRRMO) in the Municipality of Loon.

SECTION 4. CREATION OF NEW PLANTILLA POSITION. There shall be created a new Plantilla Position of “Municipal Government Department Head I” (LDRRMO) with Salary Grade 24 under the Municipal Disaster Risk Reduction and Management Office.

SECTION 5. QUALIFICATION, FUNCTIONS AND RESPONSIBILITIES.

Education: Bachelor’s Degree

Experience: 4 years experience in position involving management and supervision, 1 year of which is relevant to DRRM

Training: 24 hours of training in management and supervision on DRRM

Eligibility: Career Service Professional/2nd Level Eligibility

Functions and Responsibilities: The MDRRMO within their territorial jurisdiction, shall be responsible for setting the direction, development, implementation and coordination of disaster risk reduction and management programs: Research and Planning, Administration and Training, Operation and Warning and shall perform the said functions provided in RA 10121 and those that may be authorized by the MDRRMC.

SECTION 6. RATIONALE. The creation of new Department Office of Disaster Risk Reduction Management Office and position of Municipal Government Department Head I is pursuant to CSC implementation of the 2022 Guidelines and Standards in the Establishment of Organizational Structures and Staffing Patterns in Local Government Units as prescribed in CSC MC. No.12, s.2022. The position of MDRRM Officer is mandatory as mandated under Section 12, RA 10121. The existing plantilla of Municipal Government Assistant Department Head I is not occupied due to the advice of the Provincial Review Committee of Sangguniang Panlalawigan which recommended for the creation of the Municipal Disaster Risk Reduction Management Office headed by Municipal Government Head I (LDRRMO), in compliance to the Joint Memorandum Circular No. 2014-1 dated April 4, 2014, making the position of Municipal Government Assistant Department Head I superfluous.

SECTION 7. APPROPRIATION. There shall be appropriated funds for the implementation of this ordinance and operation of the MDRRM Office annually.

SECTION 8. REPEALING CLAUSE. Any ordinance inconsistent thereto is hereby repealed and modified accordingly.

SECTION 9. EFFECTIVITY CLAUSE. This ordinance shall take effect upon its approval and compliance of the necessary requirements set by law.

UNANIMOUSLY APPROVED.

I hereby certify to the correctness of the above-quoted ordinance.

FIDELINO P. CORITICO, LLB
Secretary to the Sanggunian

ATTESTED:

LLOYD PETER M. LOPEZ, M.D.
Vice Mayor
Presiding Officer

